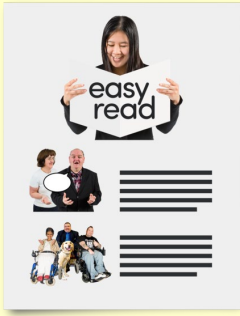


About our funding



Easy read booklet



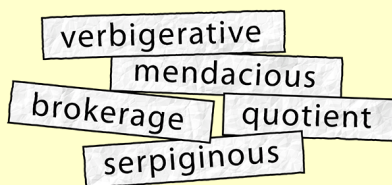
This is an Easy Read version of some information. It has words and pictures.



You might want help to read this booklet. You can ask someone to help you.

words

Some words are **black and bold**. This means we think they are difficult words.



Black and bold words are thicker and darker. We explain what they mean in a box like this.



Some words are **bright blue**. These are links to websites or email addresses. You can click on these links on a computer.

Contents

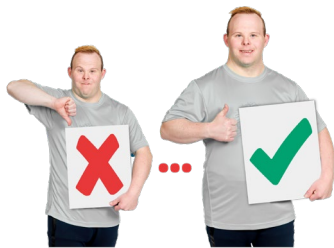
About us	page 4
About this booklet	page 5
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About us



John Ellerman
Foundation

We are the **John Ellerman Foundation**.



We want to help **charities** in the UK to make the world a better place.



A **charity** is a type of organisation that can only use the money they make to help fix a particular problem they care about.



We give money to charities that support people or help nature, so that everyone can enjoy a better future.

About this booklet



We give **funding** to charities, and sometimes to organisations that do the same sort of work.



Funding means money that we give out. When we give an organisation a certain amount of funding, it is called a **grant**.



If you work for a charity, or an organisation that does the same sort of work, you can apply for funding.



This booklet tells you more about our funding and the rules you need to follow if you want to apply.

Who can apply



You can apply if your charity

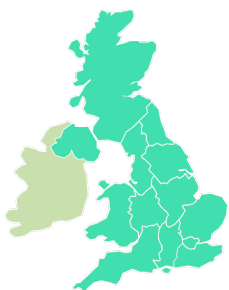
- has **income** between £100,000 and £10,000,000 every year.

Income is the total money you make or are given.



- is **registered** in the UK.

Registered means your organisation is on an official list of charities in the UK.



- makes a difference in at least 1 **UK nation** or in at least 1 **UK Overseas Territory**.

The **UK nations** are Northern Ireland, Wales, Scotland and England.



UK Overseas Territories are places around the world run by the UK.



If your organisation is not registered as a charity, you must have a good reason and you must meet the other rules.



We will give funding to the best organisations that

- already do good work and can show they make a difference.
- have good leaders that make sure the charity works well.
- look after their money well and show why they need funding.
- work with other organisations so they get more done.



Click this link for a quiz to check you can apply.

Or click this link to see a list of questions.

What we give funding for



We want to give funding to organisations that do 1 or more types of work from this list.



1. Help the planet and protect nature.



2. Help people agree and get on well with each other, and take part in decisions in our country.



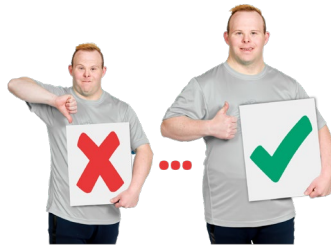
3. Support fairer ways to make and share money so everyone has a better chance in life.



4. Speak up for people who are affected by the problems in this list.



We want to give funding to organisations that



- will make a difference now and for a long time in the future.
- understand the problems that affect people and nature.
- have a good plan to make things better and fairer.
- work on problems that are very difficult.
- listen to people most affected by a problem.
- will fix a problem so it stops happening.
- include everyone and help people work together.



We can give up to £60,000 to an organisation each year.
We can give up to £180,000 to an organisation in total over 5 years.



You must get funding from other places too.



We give funding to pay for important costs to help the organisation run well, like

- staff salaries and training.
- everyday costs like electricity, heating, paper and pens.
- work to check how things are going.
- computers and phones.



Usually, you can spend our funding on what you want, but sometimes we give extra rules.

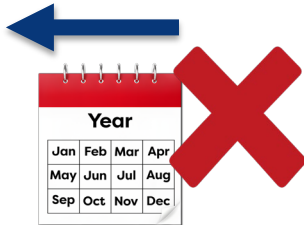


[Click here to visit our website and see examples of funding we gave before.](#)

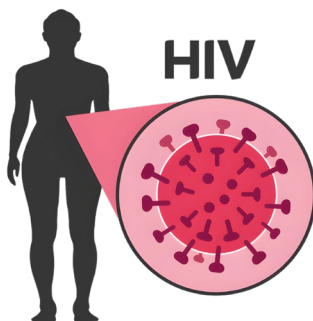
What we do not give funding for



We do not give funding



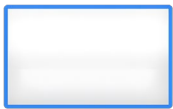
- to organisations that do not meet our **Who can apply** rules on page 6.
- to organisations that tried to get funding from us in the last year and did not get it.



- for work on only 1 type of medical work. This might mean work on 1 disease, or 1 part of the body.



- to hospitals, hospices, schools, colleges, or most universities.



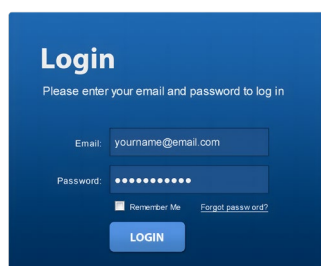
We do not give funding for

- just 1 person.
- a general collection.
- specific buildings or equipment.
- work that advertises religion or places of worship, like churches.
- classes, holiday clubs or sports as the main work.
- education.
- animal care or rescue as the main work.
- medical work.
- prison work that should get money from the government.
- just 1 event that is not part of a bigger plan.
- work that hurts some people to help others.

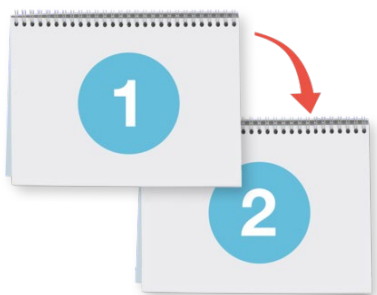
How to apply



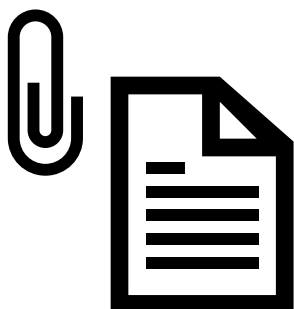
If you want to apply for funding, [click here to go to our online portal](#).



You will need to set up an account and log in. You can apply any time.



When you apply, there are 2 parts, called **Stage 1** and **Stage 2**.



You will need to send us documents online for both Stage 1 and Stage 2. If you find this difficult, please contact us.

1

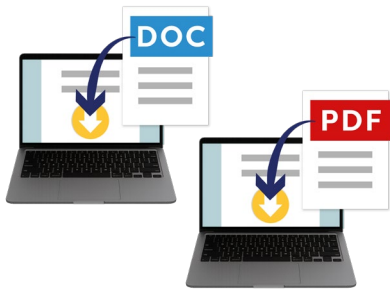
Stage 1

For Stage 1, you need to send us

- your **proposal**.



Your **proposal** is some writing that says what you need and tells us about your plan.



Your proposal must be 1 or 2 pages. It must be a type of computer document called **Word** or **PDF**.



You should write about

- ✓ what your organisation does.
- ✓ how your organisation is run.
- ✓ which type of work your organisation helps with, from the list on page 8.
- ✓ how you will make things better and fairer.
- ✓ how you will include people who are most affected.
- ✓ what you want funding for.
- ✓ why you can do this well.





- your **financial documents**.

Financial documents are official documents about your organisation's money.



You must send documents called your

- ✓ **Annual Report and Financial Statements** from last year.
- ✓ **Management Accounts** from this year.

You must also tell us more about a document called your **Reserves Policy**, if we ask you.



- your application form.

The application form will be online and will ask questions about your organisation, like how to contact you.

Click here to see the questions that will be in the application form.



We will send you an email when you have sent all the documents for Stage 1.



If we like your proposal, we will ask you to move on to Stage 2. This can take up to 10 weeks.



Stage 2

For Stage 2, we will write to you and ask you for more information. You will have 4 weeks to send it.

[Click here to see the questions that will be in Stage 2.](#)



In the next 4 weeks we will meet you to talk about your work.



We will then decide if we will give you funding and will tell you in a letter. This can take up to 8 weeks.

Equality



Equality means being fair and treating everyone in the same way.



In the Stage 1 application form, we ask some questions about the people in your organisation. We ask about things like background, gender, religion and disability.



Your answers to these questions make no difference to your application. We will always treat everyone in the same way.



We ask these questions to help us know more about the kinds of organisations that apply and get funding.

More information



If you need any help to apply or have any questions, please contact us.



If your work is in UK Overseas Territories, please contact us first so we can check if you can apply.



If your organisation already has funding from us, you can apply for more funding up to 3 months before your current funding ends.



If we decide not to give you any funding, we will tell you why. You can try again after 1 year.



If you are not happy with how we work or have any ideas about how we could do better, please contact us.

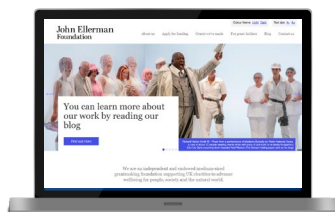
How to contact us



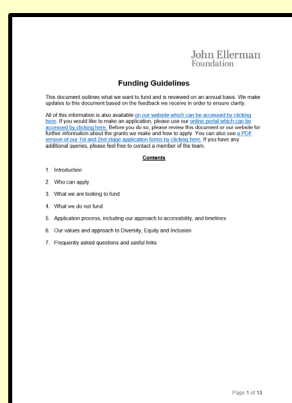
Send an email to this address
beth@ellerman.org.uk



Call this telephone number
020 7451 1472



[Click here to read more information on our website](#)



Thank you to A2i for the words
www.a2i.co.uk (reference 43679)

The full version of this document is called
"Funding Guidelines"